

204 Mississippi Avenue
 Red Wing, MN 55066
 651-388-7108
 Fax: 651-388-9223

ProAct, Inc.
 3195 Neil Armstrong Blvd
 Eagan, MN 55121
 651-686-0405 Fax: 651-686-0312

224 Main Street
 Zumbrota, MN 55992
 507-732-7888
 Fax: 507-732-4085

Job Posting

Position	Direct Service Professional
Site/location	New Options - Shakopee
Requirements:	<p>*High School diploma or general education degree (GED) with further training in health/rehabilitation or production preferred. Six months related experience and/or training; or equivalent combination of education and experience.</p> <p>*Must possess excellent written and oral communication skills.</p> <p>*Must be CPR and 1st Aid Certified.</p> <p>*Must pass DHS background study.</p> <p>*Must possess valid class B driver's license with acceptable driving record; must be insurable at non-risk rates.</p> <p>*Must be able to lift and/or move up to 50 lbs.</p> <p>*May be required to pass DOT Physical; drug and alcohol testing.</p> <p>*Must have personal automobile and be willing to drive for company business.</p>
Job Description:	<p>Assists individuals with development disabilities with daily living skills, hygiene, community integration and social skills/job skills.</p> <p>Supervises and trains individuals in work settings.</p> <p>Completes and maintains daily records, charting, timecards, etc.</p> <p>Is required to provide transportation for individuals served including pick-up and drop off at residential programs and work sites; transportation on community outings, etc.</p>
Hours:	8:00 a.m.– 3:00 p.m. Monday – Friday 35 hours per week
Pay Scale:	\$14.00/hour - \$15.00/hour
Benefits:	PTO/Paid Holidays Medical/Dental/Life/LTD 401(k) Plan