

204 Mississippi Avenue  
 Red Wing, MN 55066  
 651-388-7108  
 Fax: 651-388-9223

**ProAct, Inc.**  
 3195 Neil Armstrong Blvd  
 Eagan, MN 55121  
 651-686-0405 Fax: 651-686-0312

224 Main Street  
 Zumbrota, MN 55992  
 507-732-7888  
 Fax: 507-732-4085

### Job Posting

Position Site/location	Direct Service Professional - Zumbrota
Requirements:	<ul style="list-style-type: none"> <li>*High School diploma or general education degree (GED) with further training in health/rehabilitation or production preferred. Six months related experience and/or training; or equivalent combination of education and experience.</li> <li>*Must possess excellent written and oral communication skills.</li> <li>*Must be CPR and 1<sup>st</sup> Aid Certified.</li> <li>*Must pass DHS background study.</li> <li>*Must possess valid driver's license with acceptable driving record; must be insurable at non-risk rates.</li> <li>*Must be able to lift and/or move up to 50 lbs.</li> <li>*Must be able to pass DOT Physical (additional testing required as a result of DOT physical will not be paid by ProAct); drug and alcohol testing.</li> <li>*Must have personal automobile and be willing to drive for company business.</li> </ul>
Job Description:	Direct Service Professionals train and support individuals with disabilities in work, classroom and leisure settings. Plans, prepares class curriculum/lesson plans and teaches classes. Provides assistance with various activities and support in a work setting. Assists with behavior management plans. Completes all record keeping in a timely and accurate manner, including but not limited to consumer time cards, case notes, behavior observation charts, seizure logs, daily logbook, and accident/injury reports. Assists with consumer's personal care needs including but not limited to toileting, feeding, food preparation/set-up, break room supervision, dressing and washing. Transports individuals on a daily basis and provides coverage for lunch duty.
Hours:	7:15 a.m.– 3:15 p.m. Monday - Friday
Pay Scale:	\$12.10/hour - \$14.00/hour
Benefits:	PTO Medical/Dental/Life/LTD 401(k) Plan
