

204 Mississippi Avenue  
 Red Wing, MN 55066  
 651-388-7108  
 Fax: 651-388-9223

**ProAct, Inc.**  
 3195 Neil Armstrong Blvd  
 Eagan, MN 55121  
 651-686-0405 Fax: 651-686-0312

224 Main Street  
 Zumbrota, MN 55992  
 507-732-7888  
 Fax: 507-732-4085

### Job Posting

Position Site/location	Direct Service Professional Eagan/DT&H Workfloor
Requirements:	<p>*High School diploma or general education degree (GED) with further training in health/rehabilitation or production preferred. Six months related experience and/or training; or equivalent combination of education and experience.</p> <p>*Must possess excellent written and oral communication skills.</p> <p>*Must be CPR and 1<sup>st</sup> Aid Certified.</p> <p>*Must pass DHS background study.</p> <p>*Must possess valid driver's license with acceptable driving record; must be insurable at non-risk rates.</p> <p>*May be required to pass DOT Physical; drug and alcohol testing.</p> <p>*Must have personal automobile and be willing to drive for company business.</p>
Job Description:	Provides supervision, training, daily documentation, job set up and support to workers with disabilities in a manner which enables them to achieve their goals and objectives. Ensures assigned jobs are completed according to quality specifications and documentation of production and shipping information is done daily. Communicates clearly and effectively with workers and supervisor. Experience working in a warehouse setting preferred.
Hours: State other if needed	7:30 a.m.– 4:00 p.m. Monday – Friday
Pay Scale:	\$13.00/hour - \$15.00/hour
Benefits:	Paid Time Off Benefits, Paid Holidays, Medical/Dental/Life/LTD Ins., 401(k) Plan

