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 Red Wing, MN 55066
 651-388-7108
 Fax: 651-388-9223

ProAct, Inc.
 3195 Neil Armstrong Blvd
 Eagan, MN 55121
 651-686-0405 Fax: 651-686-0312

224 Main Street
 Zumbrota, MN 55992
 507-732-7888
 Fax: 507-732-4085

Job Posting

Position Site/location	Full-Time Employment Specialist Eagan
Requirements:	<ul style="list-style-type: none"> *Bachelor's degree (B.A.) in Marketing, Business, Human Service or Vocational Rehabilitation related field; and two years experience working with people with disabilities or equivalent combination of education and experience. *Must be CPR and 1st Aid Certified. *Must pass DHS background study. *Must possess valid driver's license with acceptable driving record; must be insurable at non-risk rates. *Must be willing to use personal automobile for company business. *Must possess excellent written and oral communication skills.
Job Description	<p>The Employment Specialist position is an entry level position to assist people with disabilities find community employment. The ideal candidate should:</p> <ul style="list-style-type: none"> *be able to work independently *have reliable transportation *be creative, energetic and social *be willing to promote, develop, and network with community employers and team members *have experience with persons with disabilities (preferred but not required) *Experience with Customized Employment techniques preferred
Hours: State other if needed	Monday-Friday 7:30 a.m. – 4:00 p.m. (hours may vary)
Pay Scale:	\$15.16-\$18.00/hour
Benefits:	Health/Dental/Life/LTD PTO 401(k) plan